

INTRODUCTION

This Agreement entered into this _____
day of _____, by and between the Board of
Education of Hamburg, New Jersey, hereinafter called the "Board", and
the Hamburg Education Association, hereinafter called the "Association".

RESOLVED, in consideration to the following mutual covenants, it
is hereby agreed as follows:

Article I

Recognition

A. UNIT

The Board hereby recognizes the Association as the exclusive and sole representative for collective negotiations concerning grievances and terms and conditions of employment for all teaching staff members except:

1. Substitute Personnel
2. Per Diem Personnel
3. Teacher Aides
4. Custodial Personnel
5. Cafeteria Personnel
6. Child Study Team
7. Associate Members of the Association
8. Any and all non-certificated personnel

ARTICLE I

GRIEVANCES

1. GRIEVANCE

A grievance is a complaint concerning a loss or injury based upon an alleged violation, neglect, omission or interpretation of any of the provisions of this Agreement.

2. Aggrieved Person

An aggrieved person is in control of the claim or the grievance, making the claim.

3. PROCEDURE

Both parties agree that these proceedings will be kept as informal and confidential as may be required to accomplish the purpose of the procedure as hereinafter described.

3. Time Limitations

a. The number of days allotted in this form should be considered as a maximum and every effort should be made to expedite the process. The time limits specified may, however, be extended by mutual agreement.

b. Grievances must be filed within thirty calendar days after the occurrence.

c. If aggrieved fails to follow the prescribed procedure within the time limitations set forth, the grievance becomes void.

4. Year-end Grievances

In the event a grievance is filed at such time that it cannot be processed through all the steps in this grievance procedure, the time limit of one month herein shall not apply to the final step except in that the

BUCKEY BROWNSVILLE ASSOCIATION, INC., a registered corporation of Pennsylvania, d/b/a Buckey Brownsville Association, Inc., a non-profit organization, is hereby given notice:

NOTICE OF HEARING

The undersigned has filed a complaint with the Pennsylvania Department of Environment against the Buckey Brownsville Association, Inc., d/b/a Buckey Brownsville Association, Inc., a non-profit organization, for violation of the Pennsylvania Environmental Quality Improvement Act, P.L. 320, Act 102, by discharging oil and/or coal ash into the Monongahela River, located in Greene County, Pennsylvania, in amounts which have exceeded the maximum daily discharge limit established by the Pennsylvania Department of Environment, and for failing to timely correct the violation, although the Association has been given reasonable time to do so. The undersigned is proceeding by mailing the matter judicially.

6. Level Two - Board of Citation

If the registered person is not satisfied with the dispensation of this proceeding at Level One or if no hearing date is set forth in the notice, the complainant may file a motion for citation with the court. The petition for citation is to be filed according to the rules of Civil Procedure. After the filing of the motion for citation, the complainant may file the complaint with the court and serve it upon the respondent. A copy of the complaint and the motion for citation shall be served upon the respondent within ten (10) days after the respondent's filing for appeal. The court shall conduct the hearing within one hundred (100) days after the completion of the hearing.

If after a cooling-off period of one (10) days the general findings unascertained, either party may appeal to the court. The court shall be given notice of the filing of the appeal within ten (10) days after the filing of the appeal. The court shall conduct the hearing within one hundred (100) days after the completion of the hearing.

If after a cooling-off period of one (10) days the general findings unascertained, either party may appeal to the court. The court shall be given notice of the filing of the appeal within ten (10) days after the filing of the appeal. The court shall conduct the hearing within one hundred (100) days after the completion of the hearing.

7. Arbitration

If the parties agree to arbitration, the arbitration hearing will be conducted by a panel of three persons appointed by the parties. The panel will consist of two members appointed by each party and one member appointed by the court. The panel will be given notice of the filing of the appeal within ten (10) days after the filing of the appeal. The panel will conduct the hearing within one hundred (100) days after the completion of the hearing.

b. The arbitrator or conciliator shall be nominated by the Association and the Board and the Association and Board shall jointly nominate and shall agree upon one or more dates about twenty five days in advance of the date of the hearing or, if oral hearings have been waived, three days before the date of the final statement and records of the hearing are presented to him. The arbitrator's decision shall be in writing and shall set forth his findings of fact, reasoning and conclusions on the issues submitted. The arbitrator shall be without power or authority to make any decision which creates the formation of an ad hoc committee or which is a violation of the rules of this Agreement. The decision of the arbitrator shall be submitted to the Board and the Association and shall be advisory.

c. The costs for the services of the arbitrator, including per diem expenses, if any, and travel and necessary expenses, shall be borne by the cost of the hearing and to be borne equally by the Board and the Association. Any other expenses incurred shall be paid by the party incurring same.

C. RIGHTS OF TEACHER TO REPRESENTATION

1. Teacher and Association

Any aggrieved teacher after having one may be represented at all other stages of the grievance procedure by himself, or at his option, by a representative selected or approved by the Association at no cost to the Board of Education.

2. Meeting and Hearings

All meeting and hearings under this procedure shall be conducted in public but shall include only those concerned and their designated or selected representatives.

b. May consider removing the information, provided it is subject to an open administrative procedure and hasn't previously been the subject of proceedings or being reviewed.

D. SEPARATE EVIDENCE FILE

All documents, communications and records relating with the processing of a grievance shall not be kept in the personal file of any of the personnel involved.

APPENDIX C.1

ASSOCIATION ACTS AND PROVISIONSA. INFORMATION

The Board agrees to furnish to the Association in response to a reasonable request in writing to "The Association" information concerning the educational program.

B. RELEASE TIME FOR MEETINGS OUTSIDE OF DISTRICT

With the approval of the Administration, representatives of the Association or any Teacher may participate during working hours, in negotiations, grievance proceedings, conferences, or meetings, and shall suffer no loss in pay.

C. USE OF SCHOOL EQUIPMENT AND FACILITIES

The Association shall have the right to use school facilities and equipment with the approval of the Administration. The Association shall pay, for the reasonable cost of all materials and supplies incident to such use, and for any supplies necessary to a regular class.

D. RELEASE TIME FOR PERTINENT UNION DISTRICT

Whenever any teacher is mutually selected by the parties (MEA/NBE and/or Administrative Principals) to participate during working hours in negotiations, grievance proceedings, conference or meetings he shall suffer no loss in pay.

ARTICLE IVTEACHING RIGHTSA. STATUTORY SAVINGS CLAUSE

Nothing contained herein shall be construed to deny or restrict, to any teacher, such rights as he may have under New Jersey School Law or other applicable laws and regulations. The rights granted to teachers hereunder shall be deemed to be in addition to those provided by this Agreement.

B. REQUIRED MEETINGS OR INTERVIEWS

Whenever any teacher is required to appear before any administrator or supervisor, Board, or any committee, master, representatives or agent thereof concerning any matter which could adversely affect the continuation of the teacher in his office, position or employment or the safety or any incurrence pertaining thereto, then he shall be given prior written notice of the reasons for such meeting or interview and shall be entitled to have a representative of the Association present to advise him and represent him during such meeting or interview. Any suspension of a teacher pending charges shall be with pay. If and when a teacher is found guilty, all pay received during the suspension shall be returned to the Board.

C. EVALUATION OF STUDENTS

The teacher shall maintain the exclusive right and responsibility to determine grades and other evaluations of students within the grading policies of the Henburg School District based upon his professional judgment of available criteria pertinent to any given subject area or activity to which he is responsible. No grade or evaluation shall be changed without justification to the teacher.

DISCUSSION OF QUESTIONS

Any question or difficulty may be raised at any time during the
period indicated of a teacher and his question(s) notwithstanding shall be
held in confidence and may be addressed to the teacher in private, or
other public gatherings.

ARTICLE 10

TEACHING HOURS AND TEACHERS' DAY

A. TEACHER DAY

The workday for classroom instruction shall consist of not more than six (6) hours and thirty (30) minutes which shall include instructional, preparational, and a duty-free lunch period. In addition to the workday for classroom instruction, teachers shall arrive ten (10) minutes before and remain fifteen (15) minutes after the close of the pupil's day. On Fridays or on days preceding holidays or vacation, the teachers' day shall end at the close of the pupil's day unless otherwise announced.

B. LUNCH PERIOD

1. All teachers shall have a duty-free lunch period of at least thirty (30) minutes.

2. LEAVING THE BUILDING

Teachers may leave the building without requesting permission during their scheduled duty-free lunch period, but must inform the office upon leaving and returning.

C. MEETINGS

3. HOURS FOR MEETINGS AND READING

Meetings, practice, reading which take place after the regular workday and which require preparation, shall not be called on Fridays or on any day immediately preceding any holiday or other day upon which teaching arrangement is not completed in advance.

D. STUDY

Teachers may study during the regular workday and on the regular Saturday, without additional compensation, for the purpose of attending courses, interchange ideas, and to prepare for the regular class session (12) minutes before the regular school day begins.

C. Association Right to Speak

An Association representative may speak up to ten minutes during any meeting referred to in Article V, section C, Par. 1, for a reasonable period of time on the request of the representative.

D. INCLEMENT WEATHER

Teacher attendance shall not be required whenever student attendance is not required due to inclement weather.

E. DEFINITION OF IN-SCHOOL WORK YEAR

The work year shall include days when pupils are in attendance, orientation days, and any other days on which teacher attendance is required.

F. MONITORING DUTIES

The regularly employed teaching staff shall be expected to perform bus, cafeteria, sports activities, dances, playground and concert monitoring duties and these duties will be of equal scheduling as determined by the Administrative Principal. Whenever possible, the scheduling shall be made up at least one month in advance of any duties performed.

G. PREPARATION TIME

Teachers shall have five (5) preparational periods per week, of at least a 30 minute duration, when they shall not be assigned any other duties.

H. TUTORING DUTY

A teacher shall be available when requested by the Administrative Principal to conduct a thirty (30) minute tutoring session, a maximum of one day a week.

APPENDIX

NOTIFICATION

A. NOTIFICATION

Upon employment the Administrator shall report to the Association in writing the certificates and degrees held, major and minor fields of study, and prior experience of each new teacher.

B. NOTIFICATION OF INCREASE

Teachers shall be notified of their continued and salary status for the ensuing year no later than April 30. Teachers shall, in turn, notify the Board of their intentions for the ensuing year no later than May 10.

C. PLACEMENT ON SALARY SCHEDULE

1. Upon initial appointment, a teacher's salary or placement on the guide shall be negotiated between the Board and the candidate.

2. Adjustment to Salary Schedule

Each returning teacher shall be placed on his proper step of the salary schedule at the beginning of each academic year. Any teacher employed prior to February 1 of any academic year shall be given full credit for one (1) year of service toward the next increment step for the following year.

APPROVED BY

SUPERINTENDENT

A. LIST

During the academic year the Board agrees to maintain, to the best of their ability, a list of substitute teachers.

B. COVERAGE

The Board shall make every reasonable effort to provide substitutes for all personnel in all departments, including special teachers and nurses.

ARTICLE V

TEACHER FACILITIESA. LISTING OF FACILITIES

During the academic year, the Board shall provide, whenever economically possible, the following facilities:

1. Space in each classroom in which teachers may store instructional materials and supplies.
2. A serviceable desk, chair and filing cabinet for exclusive use of each teacher.
3. Copies, exclusively for each teacher's use, of all texts used in the subject taught by the teacher.
4. Needed books, paper, pencils, pens, chalk, chalkboard space and other such materials required in daily teaching responsibility.
5. A communication system so that teachers can communicate with main office from their classrooms.
6. Lighted and clean teacher's restroom, separate from the student's restroom.
7. Closet space for each teacher to store coat, overcoat and personal articles.
8. Maintained off-street parking facilities.

ARTICLE IX

TEACHER ASSIGNMENTA. NOTIFICATION DATE FOR PRESENTLY EMPLOYED TEACHERS

All teachers shall be given written notice of their class and/or subject assignments, building assignments and room assignments for the forthcoming year not later than July 15, except in cases of emergency.

B. REVISIONS

In the event that changes in such schedules, class and/or subject assignments, building assignments or room assignments are proposed after July 15, the teacher affected shall be notified promptly in writing and upon the request of the teacher, the changes shall be reviewed between the administrator and the teacher affected.

C. ASSIGNMENT CRITERIA

In order to assure that pupils are taught by teachers working within their areas of competence, teachers shall only be assigned to teach in areas for which they hold a standard teaching certificate issued by the New Jersey State Board of Examiners.

ARTICLE X
NON-TENURED TEACHER EVALUATION

A. FREQUENCY

1. Frequency

All non-tenured teachers shall be evaluated by the Administrative Principal or his designee at least four (4) times in each academic year. Each evaluation to be followed by a written evaluation and conference between the teacher and the Administrative Principal or his designee for the purpose of identifying and deficiencies extending assistance for their correction and improving instruction.

B. GENERAL CRITERIA

1. Open Evaluation

All monitoring or observation of the work performance of a teacher shall be conducted openly.

2. Evaluation by Certificated Supervisors

Teachers shall be evaluated only by persons certificated by the New Jersey State Board of Examiners to supervise instruction.

3. Copies of Evaluation

A teacher shall be given a copy of any class visit or evaluation report prepared by his evaluators at least one (1) day before any conference to discuss it. No such report shall be submitted to the central office, placed in the teacher's file or otherwise acted upon without prior conference with the teacher. No teacher shall be required to sign a blank or incomplete evaluation form.

4. DISSEMINATION OF TESTS

Results of standardized tests used for evaluating students shall not be used to evaluate teacher performance.

C. EVALUATION PROCEDURE

I. COMMUNICATION

Prior to any evaluation report the Administrative Principal or teacher shall have had appropriate communication with the teacher which shall include all steps in Part 2, Article I, Section A of this Agreement.

II. REPORTS

Evaluation reports shall be prepared to each teacher by the Administrative Principal in accordance with the following procedures:

- a. Such reports shall be issued to the name of the Administrative Principal based on a compilation of inputs and observations by any or all members of personnel who have contact with the teacher and a supervisory capacity.
 - b. Such reports shall be addressed to the teacher.
 - c. Such reports shall be written and shall include, when particular:
 - (1) Summary of the general interaction during the period since the previous report.
 - (2) Remarks of the teacher's behavior during the period since the previous report.
 - (3) Specific suggestions as to measures which the teacher might take to improve his performance in each of the areas identified throughout this agreement.

D. PERSONNEL RECORDS

1. File

A teacher shall have the right, upon request, to review the contents of his personnel file and to make copies with Board equipment of any documents contained therein. A teacher shall be entitled to have a representative of the Association accompany him during such review. At least once every three (3) years, a teacher shall have the right to indicate those documents and/or other materials in his file which he believes to be obsolete or otherwise inappropriate. Said documents shall be reviewed by the Administrator or his designee, and if he desires, amendable notes may be added to show changes in the situation.

2. Derogatory Material

a. No material derogatory to a teacher's conduct, service, character or personality shall be placed in his personnel file unless the teacher has had an opportunity to review the material. The teacher shall acknowledge that he has had the opportunity to review such material by affixing his signature to the copy to be filed with the express understanding that such signature in no way indicates agreement with the contents thereof. The teacher shall also have the right to submit a written answer to such material and his answer shall be reviewed by the administrator or his designee and attached to the file copy.

b. If a teacher refuses to sign derogatory material, the Administrative Principal shall request that the Association representative and Board representative sign the said material, and said material shall be placed in the file.

3. No Separate File

Although the Board agrees to protect the confidentiality of personnel references, academic credentials and other similar documents, the Board shall not establish any separate personnel file which is not available for the teacher's inspection.

E. TERMINATION OF EMPLOYMENT

Final evaluation of a teacher upon termination of his employment shall be concluded prior to severance and no documents and/or other material shall be placed in the personnel file of such teacher after severance or otherwise than in accordance with the procedure set forth in this ARTICLE.

ARTICLE XI

NOTIFICATION OF EMPLOYMENT

A. DATE

On or before April 30, the Board shall give to each nontenure teacher continuously employed since the preceding September 30 either:

1. A written offer of a contract for employment for the next succeeding year providing for at least the same terms and conditions of employment but with such increases in salary and benefits as may be required by law or agreement between the Board and the Association, or
2. A written notice that such employment shall not be offered.

B. REASONS

Any nontenure teacher who receives a notice of non-employment may within five (5) days thereafter, in writing, request a statement of reasons for such nonemployment from the administrator, which statement shall be given to the teacher in writing within five (5) days after receipt of such request.

C. NOTIFICATION OF INTENTION TO RETURN

If the teacher desires to accept such employment, he shall notify the Board of such acceptance, in writing, on or before May 15, in which event such employment shall continue as provided for herein. In default of such notice the Board shall not be required to continue the employment of the teacher.

D. TERMINATION OF EMPLOYMENT

Any nontenure teacher who receives a notice that his employment shall be terminated shall be entitled to a statement of reasons.

ARTICLE XII

EXTENDED LEAVES OF ABSENCEA. MILITARY

Military leave without pay shall be granted to any teacher who is inducted or enlists in any branch of the armed forces of the United States for the period of said service and three (3) months thereafter, or three (3) months after recovery of any wound or sickness at the time of discharge.

B. MATERNITY1. Natural Birth

The Board shall grant maternity leave without pay to any tenure teacher upon request subject to the following stipulations and limitations:

a. Maternity leave shall commence and end on the dates requested in writing by the teacher, subject to approval by the Board.

b. Any tenure teacher granted maternity leave shall be restored to a teaching position upon written request and approval of the Board.

c. No teacher shall be prevented from returning to work after childbirth solely on the grounds that there has not been a time lapse between childbirth and the desired date of return; when medical documentation of fitness is provided to the Board.

d. The Board shall remove any teacher from her duties during pregnancy unless the teacher can produce a certificate from her physician that she is medically able to continue teaching.

e. If leave commences prior to May 15th of a given year and the teacher wishes to return to the staff for the forthcoming academic year (same calendar year as when the leave commenced) she must file a written

notice of her intention to return no later than April 15th to the Board.

If this notice is not received by April 15th leave is automatically extended until the beginning of the following academic year. In order to return to the staff for this school year a written notice must be submitted to the Board by April 15th of that same calendar year.

f. If leave commences after May 15th of a given year, termination of this leave will be at the beginning of the following calendar year's academic year. If a teacher wishes to return to the staff for this academic year she must file a written notice of her intention to return no later than April 15th of that same year to the Board.

g. If a teacher does not wish to return to the staff as described in Article XII, Section 3, Paragraph 1, Subsections e and f, the Board shall require a written notice of termination.

C. BENEFITS

All benefits to which a teacher is entitled at the time his leave of absence commences shall be suspended during such leave and shall be restored upon return.

D. EXTENSIONS AND RENEWALS

All extensions and/or renewals of leaves shall be applied for and acknowledged in writing with the approval of the Board.

ARTICLE XIII

VOLUNTARY TRANSFERS AND REASSIGNMENTSA. NOTIFICATION OF VACANCIES1. Date

No later than July 1st of each year, the administrator shall make known to the faculty a list of known vacancies.

2. Filing Requests

Teachers who desire a change in grade and/or subject assignment may file a written statement of such desire with the administrator by May 15 of the current year.

3. Written Notification

As soon as practicable, and no later than July 30, the administrator shall notify and deliver to the Association a system-wide schedule showing the names of all teachers who have been reassigned or transferred.

B. CRITERIA FOR ASSIGNMENT

In the determination of requests for voluntary reassignment and/or transfer, the wishes of the individual teacher shall be honored to the extent that the transfer does not conflict with the instructional requirements and best interests of the school system as determined by the Administrative Principal. No such request shall be denied arbitrarily, capriciously, or without basis in fact. If a teacher's request for transfer has been denied, a renewed or subsequent request made in the following academic year shall be granted under the conditions described above, unless there is no available position to which the teacher can be transferred or an adequate replacement for the teacher cannot be obtained.

ARTICLE XIV

MISCELLANEOUS PROVISIONS

A. SEPARABILITY

If any of the Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to law, then such provisions or application shall not be deemed void and unenforceable, except to the extent prohibited by law, but all other provisions or applications shall continue in full force and effect.

B. COMPLIANCE BETWEEN INDIVIDUAL CONTRACT AND MASTER AGREEMENT

Any individual contract between the Board and an individual teacher, heretofore or hereafter executed, shall be subject to and consistent with the terms and conditions of this Agreement. If an individual contract contains any language inconsistent with this Agreement, this Agreement, during its duration, shall be controlling.

C. PRIVATE NEGOTIATIONS

The negotiations between the Board of Education and the Association shall be conducted in private.

D. MODIFICATION

This Agreement shall not be modified in whole or in part by the parties except by an instrument in writing duly executed and mutually agreed upon by both parties.

ARTICLE IV

ABSENCE FOR PERSONAL PURPOSESA. DEFINITION

Absence from post of duty because of personal disability due to illness or injury, or because of exclusion from school by medical authority, or because of a contagious disease in the immediate family household.

B. SICK DAYS

All teachers employed shall be entitled to twelve (12) sick days with full pay in each academic year.

C. ACCUMULATION

If fewer than twelve (12) school days of allowed sick leave is taken in any academic year, then the number of days not used shall be cumulative without limit.

D. ABSENCE ON SICK LEAVE

1. Absence on sick leave shall be charged first to the twelve (12) day allowance for the current year until it is fully utilized, and thereafter, to the cumulative credit to the extent that such credit is available to the individual teacher.

2. In all absences on sick leave exceeding three (3) consecutive school days, the teacher shall be required to file a physician's certificate with the Administrative Principal upon return. The Administrative Principal may require a physician's certificate of illness when sick leave exceeds twelve (12) school days in the academic year.

E. NOTIFICATION OF ACCUMULATION

A master list of accumulated sick leave of all employees covered by this Agreement shall be forwarded by the Board Secretary to the Association at the beginning of each academic year.

ARTICLE XVI

TEMPORARY LEAVES OF ABSENCEA. TYPES OF LEAVE

At the beginning of each academic year, teachers shall be entitled to the following temporary nonaccumulative leaves of absence with full pay each academic year:

1. Religious

Upon receipt of a thirty-day notice, up to two (2) days per academic year for observance of religious holidays, where said observance prevents the teacher from working on said day, with the approval of the Administrative Principal.

2. Death

Up to three (3) days at any one time in the event of death of a teacher's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

3. Personal Days

Four (4) days leave of absence for personal, legal, business, household or family matters which require absence during working hours, shall be available. Notification to the Administrative Principal shall be made at least three (3) days before taking such leave (except in cases of emergencies).

B. IN ADDITION TO SICK LEAVE

Leaves taken pursuant to Section A above shall be in addition to any sick leave to which the teacher is entitled.

ARTICLE XVIIHEALTH CARE COVERAGE

A. New Jersey Blue Cross, Blue Shield, Rider J and Major Medical benefits or its equivalent as mutually agreed, for teaching staff members, as described in Article I, and eligible dependents, shall be provided by the Board.

ARTICLE XVIII
SALARIES

A. METHOD OF PAYMENT

I. Ten (10) Month

Teachers employed on a ten (10) month basis shall be paid in twenty (20) equal semi-monthly payments on the 15th and last working day of each month.

2. Exceptions

When a pay day falls on or during a school holiday, vacation, or weekend, teachers shall receive their pay check on the last previous working day.

3. Final Pay

Teachers shall receive their final checks on the last working day in June.

4. The salaries of all Personnel covered by this agreement are set forth in Schedule A which is attached hereto and made a part hereof.

B. ADDITIONAL CREDITS

1. Any regularly employed teacher who has or shall achieve thirty (30) graduate school credits in his field of education beyond the M.A. degree on or before October 31, shall receive \$700.00 in addition to basic salary.

2. Any regularly employed teacher who has or shall achieve thirty (30) graduate-school credits in his field of education beyond the B.A. Degree on or before October 31, shall receive \$750.00 in addition to basic salary.

3. Any regularly employed teacher who has or shall achieve fifteen (15) graduate-school credits in his field of education beyond the B.A. Degree on or before October 31, shall receive \$375.00 in addition to basic salary.

C. LONGEVITY

1. Teachers at the 16th step on the 1977-78 Schedule A Salary Guide, shall receive an additional \$600.00 above the 16th step on the Schedule A Salary Guide 1979-80 during the 1979-80 Academic Year.

2. Teachers at the 16th step on the 1978-79 Schedule A Salary Guide shall receive an additional \$300.00 above the 16th step on the Schedule A Salary Guide 1979-80 during the 1979-80 academic year.

C. EXTRA DUTY POSITIONS

When the Board and Association mutually agree, the following services shall be offered as extra-duty positions and shall be compensated for at a rate of pay attached hereto and identified as Schedule B. Each teacher performing extra duty shall be placed on the proper step each academic year.

Notification of extra-duty positions shall be posted no later than July 30, service to begin September 1.

D. MID-YEAR SALARY GUIDE ADJUSTMENT

The Board agrees to place a teacher on the next salary level with the appropriate salary increase effective February 1, if the teacher earns the required number of credits to be eligible for that level prior to February 1. It is understood that said teacher must submit to the Administrative Principal prior to October 31, 1978, a written notice that he intends to reach the next horizontal salary level by February 1, for the coming academic year.

ARTICLE 19

PART TIME STAFF MEMBERS

A. DEFINITION

Any Teaching Staff Member whose contract is for less than 100% teaching time (less than 5 days per week).

B. HEALTH CARE PROTECTION

No part-time teaching staff member will have health care protection paid for by the Board except for those part-time teaching staff members hired on or before the 1976-77 contract year or any full time teaching staff member reduced to part time in the future.

C. SICK LEAVE

This leave will be on a pro-rated basis. (Example - 40% will get 4 sick days or 4.8 or 5 days.)

D. PERSONAL DAYS

This leave will be on a pro-rated basis. (Example - 40% will get 4 personal days or 4.8 or 5 days.)

E. DEATH DAYS

This leave will be on a pro-rated basis. (Example - 40% will get 4 death days or 4.8 or 5 days.)

Article XX

DURATION OF AGREEMENT

A. DURATION PERIOD

This Agreement shall be effective as of July 1, 1978 and shall continue in effect through June 30, 1980.

B. STATUS OF INCORPORATION

In witness whereof the Association has caused this Agreement to be signed by its President and Secretary and the Board has caused this Agreement to be signed by its President, attested by its Secretary and its corporate seal to be placed hereon, all on the day and year first above written.

HAMBURG EDUCATION ASSOCIATION

By _____
Its President

By _____
Its Secretary

HAMBURG BOARD OF EDUCATION

By _____
Its President

By _____
Its Secretary

SCHEDULE A

SALARY GUIDE FOR PROFESSORS

| STEPS | NON-DEGREE | E.A. | H.A. |
|-------|--------------|---------------|---------------|
| 1 | 7,208 | 7,600 | 10,451 |
| 2 | 7,713 | 11,272 | 11,183 |
| 3 | 8,098 | 10,386 | 11,813 |
| 4 | 8,336 | 11,796 | 12,754 |
| 5 | 8,575 | 11,707 | 12,766 |
| 6 | 8,813 | 12,219 | 13,279 |
| 7 | 9,051 | 12,731 | 13,793 |
| 8 | 9,289 | 13,243 | 14,304 |
| 9 | 9,646 | 13,755 | 14,814 |
| 10 | 10,003 | 14,267 | 15,327 |
| 11 | 10,361 | 14,779 | 15,839 |
| 12 | 10,718 | 15,291 | 16,352 |
| 13 | 11,196 | 15,813 | 16,864 |
| 14 | 11,730 | 16,325 | 17,375 |
| 15 | 12,266 | 16,837 | 17,887 |
| 16 | 12,803 | 17,349 | 18,363 |

SCHEDULE A
SALARY GUIDE FOR 1979-80

| <u>STEPS</u> | <u>NON-DEGREE</u> | <u>B.A.</u> | <u>M.A.</u> |
|--------------|-------------------|-------------|-------------|
| 1 | 7,208 | 9,600 | 10,451 |
| 2 | 7,713 | 10,272 | 11,133 |
| 3 | 8,099 | 10,786 | 11,812 |
| 4 | 8,503 | 11,325 | 12,403 |
| 5 | 8,753 | 11,754 | 12,867 |
| 6 | 9,004 | 12,292 | 13,404 |
| 7 | 9,254 | 12,830 | 13,943 |
| 8 | 9,504 | 13,368 | 14,481 |
| 9 | 9,753 | 13,904 | 15,019 |
| 10 | 10,128 | 14,443 | 15,555 |
| 11 | 10,503 | 14,917 | 16,093 |
| 12 | 10,879 | 15,519 | 16,631 |
| 13 | 11,254 | 16,056 | 17,170 |
| 14 | 11,754 | 16,593 | 17,707 |
| 15 | 12,317 | 17,131 | 18,244 |
| 16 | 12,879 | 17,669 | 18,781 |

SCHOOL

COACHING STAFF LIST

| ACTIVITY | POSITION | YEARS EXPERIENCE OF COACHING ACTIVITY | | | |
|--------------|----------|---------------------------------------|-----|-----|-----|
| | | 1 | 2 | 3 | 4 |
| Soccer | Head | 250 | 300 | 350 | 400 |
| Soccer | Asst. | 150 | 175 | 200 | 225 |
| Basketball | Head | 250 | 300 | 350 | 400 |
| Basketball | Asst. | 150 | 175 | 200 | 225 |
| Wrestling | Head | 150 | 100 | 550 | 600 |
| Wrestling | Asst. | 150 | 125 | 200 | 225 |
| Track | Boys | 150 | 200 | 250 | 300 |
| Track | Girls | 150 | 200 | 250 | 300 |
| Cheerleading | | 125 | 250 | 275 | 300 |